

North Lincs School Games EIS 2020

Title of Event		North Lincs Schools EIS Year 3/4 & 5/6					
Location		EIS Sheffield, Coleridge Road, Sheffield S9 5DA		Assessment by:		Sarah Burdett, School Games Manager	
Date of Assessment		September 2019		To be reviewed by (Target Date)		September 2020	
				Date of Last Assessment (if applicable)		June 2019	
Year Groups of Participants (if applicable)		Year 3/4/5/6		Groups at Risk		GAP Staff, School Staff, Participants.	
Significant Hazards	Current Control Measures <i>Comments/Recommendations</i>	Action to be taken by?	Completed? (OTD on the day or ✓ prior to event)	Likelihood (L) 1-5	Severity (S) 1-5	Risk Rating	
Physical injury and anxiety	<ul style="list-style-type: none"> The competition is planned and supervised by GAP staff Make participants aware of potential hazards through introduction and demonstrations before any activity takes place. Adequate warm up time given. School staff are responsible for first aid for and on their participants. Schools are advised of this responsibility on pre-event correspondence. Staff are first aid trained. An appropriately stocked first aid kit is present at each event. Staff aware of where additional first aid can be found at the main reception. Injured participants/School Staff/ GAP Staff not moved until inspected by school staff/emergency services as necessary. Pre-existing medical conditions must be notified by school staff to GAP staff. Any medication required is with the person who requires it, e.g. asthma inhaler. Mobile phone to be available to summon prompt medical assistance without leaving the casualty. No chewing gum permitted during the competition. Sports equipment is checked. Only appropriate equipment to be used. Sports equipment is only used in way it was intended. Know the full site address for the location of the competition. Accurate instruction and site access is required for the emergency services. Correct footwear is specified to participants prior to the event. 	<ul style="list-style-type: none"> GAP Staff GAP Staff and Leaders GAP Staff School Staff GAP and School Staff GAP and School Staff GAP Staff School Staff School Staff GAP Staff, School Staff, and Participants GAP Staff GAP Staff, School Staff, and Participants GAP Staff GAP Staff, School Staff and Participants GAP Staff GAP Staff School Staff 	<ul style="list-style-type: none"> OTD OTD ✓ OTD ✓ ✓ ✓ OTD OTD OTD ✓ OTD ✓ OTD ✓ OTD ✓ 	<ul style="list-style-type: none"> a. 2 b. 1 c. 1 d. 1 e. 1 f. 3 g. 1 	<ul style="list-style-type: none"> a. 2 b. 5 c. 2 d. 2 e. 2 f. 2 g. 5 	<ul style="list-style-type: none"> a. 4 b. 5 c. 2 d. 2 e. 2 f. 6 f. 5 	



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Significant Hazards	Current Control Measures <i>Comments/Recommendations</i>	Action to be taken by?	Completed? (OTD on the day or ✓ prior to event)	Likelihood (L) 1 - 5	Severity (S) 1-5	Risk Rating
Physical injury and anxiety (contd)	<ul style="list-style-type: none"> • Staff will disallow participation if the footwear is inappropriate. All footwear laces must be tied. For indoor events / competitions / courses / sessions, if a participant's footwear is unsuitable or unsafe, the participant will not be allowed to carry on competing / taking part until their footwear is made safe or more suitable footwear is worn. • No jewellery including watches / smart watches allowed to be worn by participants. • Sports clothing to be worn by participants. • Long hair of staff and participants is always tied back. • Staff supervise the session activities and ensure physical or violent conduct is not permitted. • Code of Conduct is written and contents are explained to participants. • No deliberate intent to harm will be tolerated. Participants are informed of disciplinary guidance and removal from competition can be actioned. 	<ul style="list-style-type: none"> • GAP Staff and School Staff • GAP Staff, School Staff, and Participants • GAP Staff, School Staff, and Participants • GAP Staff, School Staff, and Participants • GAP Staff • GAP Staff, School Staff, • GAP Staff, School Staff 	<ul style="list-style-type: none"> • OTD • OTD • ✓ • OTD • OTD • OTD • OTD 			
Lost Participants/Abduction a. Physical Injury b. Anxiety c. Death	<ul style="list-style-type: none"> • School staff ensure participants arrive orderly and walk where appropriate. • Register taken with all participants, staff and young leaders numbers at the registration desk giving medical, contact and photo permission information where appropriate. • All participants arrive with a staff member from their school and registered. All participants are collected at end of the activity by staff member not parents. Contact details for all schools available on the day. Schools are responsible for ensuring the safe collection of children in their care. • Participants to be supervised at all times and to be made aware that they must remain with the adult responsible for them at all times. Participants not to go outside of the competition and clubhouse areas. All activities are within an identified area which is communicated to staff and participants. • School staff must ensure they supervise participants on toilet visits. 	<ul style="list-style-type: none"> • School Staff, GAP Staff, and Participants • GAP Staff and School Staff • School Staff • School Staff, GAP Staff, Leaders and Participants • School Staff 	<ul style="list-style-type: none"> • OTD • OTD • OTD • OTD • OTD 	a. 1 b. 2 c. 1	a. 2 b. 1 c. 5	a. 2 b. 2 c. 5

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Lost Participants/Abduction (contd)	<ul style="list-style-type: none"> The competition / event / course session is timetabled clearly with all participants designated a group and staff members for each session. Schools should notify GAP Staff if a participant is discovered to be lost. School and GAP staff ensure a thorough search is conducted of the competition venue. In the event of the police being contacted, this will be in conjunction with facility staff and follow advice of authorities. 	<ul style="list-style-type: none"> GAP Staff School and GAP Staff 	<ul style="list-style-type: none"> ✓ OTD 			
Effects of fire or smoke. a. Possible fatalities. b. Damage to lungs and respiratory system	<ul style="list-style-type: none"> All fire exits routes must be clear and doors must be unlocked. Communicate the fire evacuation procedure at the site to all persons present and the session participants i.e. the location of the exit route and the location of the assembly point. Schools should keep a participants list as this will be used to undertake a roll call at the assembly point. A mobile phone is available to contact emergency services. Cooperate with the owners/managers of the facility to ensure that fire / evacuation procedures are adequate, communicated and maintained. 	<ul style="list-style-type: none"> Facility Staff GAP Staff School Staff GAP Staff GAP Staff 	<ul style="list-style-type: none"> ✓ OTD OTD OTD ✓ 	a. 1 b. 1	a. 5 b. 5	a. 5 b. 5
Over exposure to the sun: a. Dehydration / heat induced illness causing nausea, vomiting or unconsciousness.	<ul style="list-style-type: none"> Session participants are reminded, by their school to bring drinking water to the event. 	<ul style="list-style-type: none"> School Staff 	<ul style="list-style-type: none"> ✓ 	a. 1	a. 4	a. 4

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Stadium / Athletics Track a. Collision, impact, friction injuries (Tarmac/Walls) b. Trip, slip, collision, injury c. Staff and session participants being struck by vehicles	<ul style="list-style-type: none"> • Pre session inspection of the competition session area by staff to identify and remove or clear avoidable hazards or obstructions where it is safe to do so. Where removal is not safe, report the hazard to the centre manager / caretaker. • If hazards cannot be removed an alternate competition / event / course / session area should be found or the competition / event / course / session area reduced by excluding the hazards with cones or similar markers. • Staff ensure space is appropriate to activity and number of participants. • Activities appropriately spaced to reduce risks of collision. • All equipment stored away from competition / event / course / session area when not in use. • Replacement and repair of equipment is acted upon promptly when reported. • Improvised equipment is not used if it compromises safe practice. • Participants are made aware of hazards and possible risks. • Competition / event / course / session surfaces are in good condition with no loose material, oil or significant amounts of water. • Competition / event / course / session areas and equipment are suitable size for age and ability of those involved. • Vehicular access is restricted. Car Parking areas are separate from those used for participants to take part in the competition. • Netting is maintained in good condition. • Competition / event / course / session areas are sited to prevent risk of running into walls or other obstacles. • A fire assembly point is established at each site and all staff and participants know where this is. • Any spectators remain in the designated seating, separate from the athletes and staff. This outside the perimeter of the athletics track. No photographs to be taken by spectators. • Staff ensure participants take all of their rubbish with them or dispose of it correctly at the site. 	<ul style="list-style-type: none"> • GAP Staff • GAP Staff • GAP Staff • GAP Staff • GAP Staff and Facility Staff • GAP Staff • GAP Staff and School Staff • GAP Staff • GAP Staff • GAP Staff • GAP Staff • GAP Staff • GAP Staff, School Staff, Participants • GAP Staff, School Staff • GAP Staff and School Staff 	<ul style="list-style-type: none"> • ✓ • OTD • ✓ • OTD • OTD • ✓ • OTD • ✓ • ✓ • OTD • OTD • ✓ • OTD • OTD • OTD 	<ul style="list-style-type: none"> a. 2 b. 1 c. 1 	<ul style="list-style-type: none"> a. 2 b. 2 b. 5 	<ul style="list-style-type: none"> a. 4 b. 3 c. 5