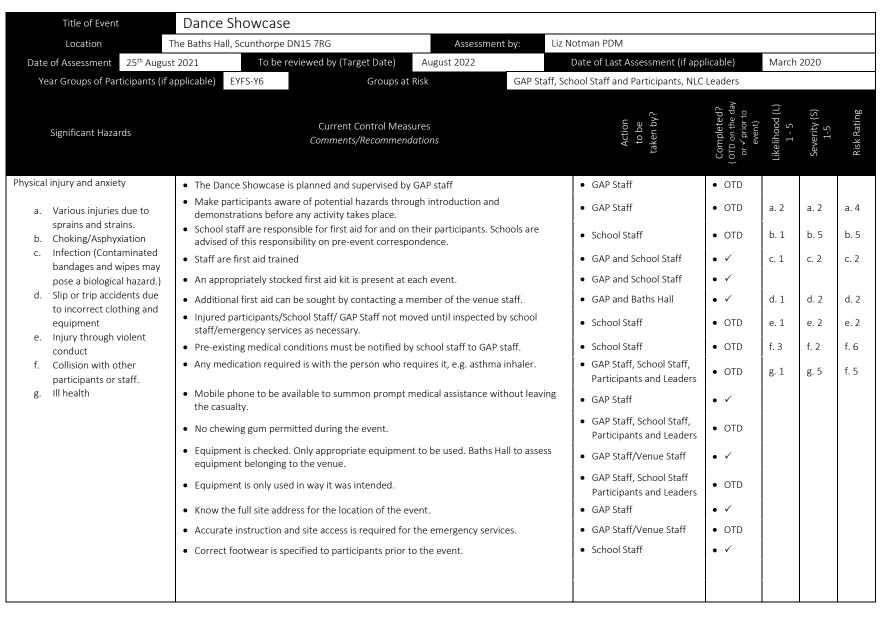
## Dance Showcase Risk Assessment





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Significant Hazards	Current Control Measures  Comments/Recommendations	Action to be taken by?	Completed? (OTD on the day or ✓prior to event)	Likelihood (L) 1 - 5	Severity (S) 1-5	Risk Rating
Physical injury and anxiety (contd.)	Staff will disallow participation if the footwear is inappropriate. All footwear laces must be tied. If a participant's footwear is wet, muddy or unsafe, the participant will not be allowed to take part until their footwear is clean and safe. No bare feet allowed, except on stage.	GAP Staff and School Staff	• OTD			
	No jewellery including watches / smart watches allowed to be worn by participants.	<ul> <li>GAP Staff, School Staff, and Participants</li> </ul>	• OTD			
	Appropriate practical clothing to worn by participants.	<ul> <li>GAP Staff, School Staff, and Participants</li> </ul>	• ✓			
	Staff supervise the session activities and ensure physical or violent conduct is not permitted.	GAP Staff	• OTD			
	No deliberate intent to harm will be tolerated. Participants are informed of disciplinary guidance and removal from event can be actioned.	<ul> <li>GAP Staff, School Staff and Leaders</li> </ul>	• OTD			
Lost Participants/Abduction a. Physical Injury	School staff ensure participants arrive orderly and walk where appropriate.	<ul> <li>School Staff, GAP Staff, Participants and Leaders</li> </ul>	• OTD	a. 1	a. 2	a. 2
b. Anxiety c. Death	Register taken with all participants, and staff number at the registration desk giving medical, contact and photo permission information where appropriate.	<ul> <li>GAP Staff and School Staff</li> </ul>	• OTD	b. 1	b. 1	b. 1
	<ul> <li>All participants arrive with a staff member from their school and registered. All participants are collected at end of the activity by staff member not parents. Contact details for all schools available on the day. Schools are responsible for ensuring the safe collection of children in their care.</li> </ul>	School Staff	• OTD	c. 1	c. 5	c. 5
	Participants to be supervised at all times and to be made aware that they must remain with the adult responsible for them at all times. Participants not to go outside of the event areas. All activities are within an identified area which is communicated to staff and participants.	• School Staff, GAP Staff, Participants and Leaders	• OTD			
	Designated toilet breaks are supervised by School Staff. School staff ensure they supervise participants on toilet visits.	• School Staff	• OTD			
	The event is timetabled clearly with all participants designated a seating areas and performance programme	GAP Staff	• ✓			
	<ul> <li>Schools should notify GAP Staff if a participant is discovered to be lost. School, venue and GAP staff ensure a thorough search is conducted of the venue. In the event of the police being contacted, this will be in conjunction with facility staff and follow advice of authorities.</li> </ul>	School, Venue and GAP Staff	• OTD			
	For Safeguarding, No parents will be permitted to take photographs during the event.	Gap Staff & Venue Staff	• OTD			
Effects of fire or smoke.  a. Possible fatalities.	All fire exits routes must be clear and doors must be unlocked.	• Venue	• ✓			
a. Possible fatalities. b. Damage to lungs and respiratory system	<ul> <li>Communicate the fire evacuation procedure at the site to all persons present and the session participants i.e. the location of the exit route and the location of the assembly point.</li> </ul>	• GAP Staff/Venue/Compere	• OTD	a. 1	a. 5	a. 5
	Schools should keep a participants list as this will be used to undertake a roll call at the assembly point.	• School Staff	• OTD	b. 1	b. 5	b. 5
	A mobile phone is available to contact emergency services.	GAP Staff/Venue	• OTD			
	Cooperate with the owners/managers of the venues to ensure that fire / evacuation procedures are adequate, communicated and maintained.	GAP Staff/Venue	• ✓			



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