

## Sphero RISK ASSESSMENT

*It is essential that where risks are not adequately controlled, i.e. further action is identified, a "Risk Reduction Action Plan", is completed.*

**EDUCATION. SPORT. WELLBEING**

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								Y/N	

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1	Physical injury and anxiety	<ul style="list-style-type: none"> <li>a. Various injuries due to sprains and strains.</li> <li>b. Choking/Asphyxiation</li> <li>c. Infection (Contaminated bandages and wipes may pose a biological hazard.)</li> <li>d. Slip or trip accidents due to incorrect clothing and equipment</li> <li>e. Injury through violent conduct</li> <li>f. Collision with other participants or staff</li> </ul>	Users/staff	<p>The event is planned and supervised by GAP staff. Make participants aware of potential hazards through introduction and demonstrations before any activity takes place.</p> <p>Adequate warm up time given.</p> <p>School staff are responsible for first aid for and on their participants. Schools are advised of this responsibility on pre-event correspondence.</p> <p>Staff are first aid trained</p> <p>An appropriately stocked first aid kit is present at each event.</p> <p>Staff aware of where additional first aid can be found at the clubhouse main building.</p> <p>Injured participants/School Staff/ GAP Staff not moved until inspected by school staff/emergency services as necessary.</p> <p>Pre-existing medical conditions must be notified by school staff to GAP staff.</p> <p>Any medication required is with the person who requires it, e.g. asthma inhaler.</p> <p>Mobile phone to be available to summon prompt medical assistance without leaving the casualty.</p>	a2 b1 c1 d1 e1 f3 g1	a2 b5 c2 d2 e2 f2 g5	a4 b5 c2 d2 e2 f5 g5	N
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				No chewing gum permitted during the event. Sports equipment is checked. Only appropriate equipment to be used. Sports equipment is only used in the way it was intended. Know the full site address for the location of the event. Accurate instruction and site access is required for the emergency services. Correct footwear is specified to participants prior to the event. This should be trainers.					

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2	Effects of fire or smoke.	a. Possible fatalities. b. Damage to lungs and respiratory system	GAP / Site / Facility Staff	All fire exits routes must be clear and doors must be unlocked in the main clubhouse. Communicate the fire evacuation procedure at the site to all persons present and the session participants i.e. the location of the exit route and the location of the assembly point. Schools must keep a participant's list as this will be used to undertake a roll call at the assembly point. A mobile phone is available to contact emergency services.		a1 b1	a5 b5	a5 b5	N

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3	Sports Hall	<ul style="list-style-type: none"> <li>• Losing visual focus (Lighting)</li> <li>• Collision, impact, friction injuries (Walls and Floor)</li> <li>• Burning, collision, fumes, equipment warped (Heating)</li> <li>• Trip, slip, collision, injury (Equipment)</li> </ul>	Users	<p>Pre session inspection of the event area by staff to identify and remove or clear avoidable hazards or obstructions where it is safe to do so.</p> <p>Where removal is not safe, report the hazard to the centre manager.</p> <p>If hazards cannot be removed an alternate event area should be found or the event area reduced by excluding the hazards with cones or similar markers.</p> <p>Inspection shows that floors kept clean and swept regularly.</p> <p>Polishing does not leave a slippery finish.</p> <p>Any spills are quickly cleared and area not used until fully dry/no longer slippery</p> <p>All equipment (nets etc.) is appropriately spaced to reduce risk of collision. Football goals, basketball hoops are safely secured or removed from the sports hall environment.</p> <p>Replacement and repair of equipment is acted upon promptly when reported.</p>		A1 B2 C1 D1	A1 B2 C2 D2	A2 B4 C2 D2	N
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				<p>Secure light coverings fitted. Strip lights do not provide flickering or stroboscopic effect.</p> <p>Doors, windows reinforced. Artificial lights are made of unbreakable materials or set in protective covers.</p> <p>Walls are smooth. Sharp edges on walls are covered.</p> <p>Activities appropriately spaced to reduce risk of collision.</p> <p>All equipment appropriately stored and participants made aware of hazards and possible risks.</p> <p>Replacement and repair of equipment is acted upon promptly when necessary.</p> <p>Event areas and equipment are suitable size for age and ability of those involved.</p> <p>Staff ensure doors are closed.</p> <p>Rooms are adequately/appropriately heated.</p> <p>Lighting is uniform.</p> <p>Fire Exits remain clear at all times.</p> <p>A fire assembly point is established at each site and all staff and participants know where this is.</p>					
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				Staff ensure participants take all of their rubbish with them or dispose of it correctly at the site. Staff ensure that floor contamination does not occur due to participants spraying themselves with bottled water. No drinks allowed on the event areas.					

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4	Activity Specific	a. Tripping or slipping on equipment and falling. <ul style="list-style-type: none"> <li>• Injuries from impacts and collisions</li> <li>• Participants' misuse of equipment.</li> <li>• Eye strain / screen fatigue</li> </ul>	Users	Ensure equipment is in good condition and set up correctly. staff member to give a clear demonstration and safety brief on how to correctly use the bolt. Monitor children during activity and make interventions where necessary. Keep cables organized and away from walking paths. Supervise use at all times. Any skipper who is deemed to be Set clear usage rules. Monitor usage. Limit robot speed in programming. Use padded barriers if needed. Encourage regular breaks.		1	1	1	n
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5	Electrical failure <ul style="list-style-type: none"> <li>damaged charger</li> <li>Battery overheating or fire</li> </ul>	<ul style="list-style-type: none"> <li>Overcharging or damaged batteries may overheat.</li> <li>Faulty charger could pose an electric shock risk.</li> </ul>	Get Ahead staff, Users	Only use approved chargers. Charge in supervised areas. Regularly inspect devices. Do not charge overnight. PAT testing of chargers. Staff to inspect chargers regularly. Replace damaged equipment immediately.	1	1	1	N

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