Risk Assessment KS2 Get Glowing Golf

	Title of Event	KS2 Get Glowin	ng Golf							
	Location	Ancholme Leisure Centre, Brigg DN20 9JH Assessment by: Sarah Burdett								
Date	of Assessment August 20	023 To be	e reviewed by (Target Date) Aug	gust 2024		Date of Last Assessment (if app	olicable)			
Ye	ar Groups of Participants (if	f applicable) KS2	Groups at Risk	GA	AP Staff, Golf I	Professional, School Staff, Facil	ity Staff, Youn	g Leader	s, Partici _l	pants.
	Significant Hazards		Current Control Measures Comments/Recommendation			Action to be taken by?	Completed? (OTD on the day or ✓prior to event)	Likelihood (L) 1 - 5	Severity (S) 1-5	Risk Rating
Physical	injury and anxiety	The event is planner	d and supervised by GAP staff and G	olf Professional		GAP Staff, Golf Pro	• OTD			
a.	Various injuries due to		ware of potential hazards through in ore any activity takes place.	ntroduction and		GAP Staff, Golf Pro	• OTD	a. 2	a. 2	a. 4
b.	sprains and strains. Choking/Asphyxiation	Adequate warm up	time given.			GAP Staff	• ✓			
C.	Infection (Contaminated bandages and wipes may		oonsible for first aid for and on their onsibility on pre-event corresponder		ols are	School Staff	• OTD	b. 1	b. 5	b. 5
	pose a biological hazard.) Slip or trip accidents due to incorrect clothing and equipment	Staff are first aid tra	iined			GAP and School Staff	• ✓	c. 1	c. 2	c. 2
d.		An appropriately sto	ocked first aid kit is present at each e	event.		GAP and School Staff	• ✓			
		Staff aware of wher	e additional first aid can be found at	t the centre recepti	on.	GAP Staff	• ✓	d. 1	d. 2	d. 2
e.	Injury through violent conduct	Injured participants staff/emergency ser	/School Staff/ GAP Staff not moved rvices as necessary.	until inspected by s	school	School Staff	• OTD	e. 1	e. 2	e. 2
f.	Collision with other	Pre-existing medica	l conditions must be notified by scho	ool staff to GAP sta	ff.	School Staff	• OTD	f. 3	f. 2	f. 6
g.	participants or staff. Ill health	Any medication req	uired is with the person who require	es it, e.g. asthma inl	haler.	GAP Staff, School Staff, Young Leaders, Participants	• OTD	g. 1	g. 5	f. 5
		 Mobile phone to be the casualty. 	available to summon prompt medic	cal assistance witho	out leaving	GAP Staff	• ✓			
		No chewing gum pe	ermitted during the event.			GAP Staff, School Staff, Young Leaders, Participants	• OTD			
		Sports equipment is	s checked. Only appropriate equipme	ent to be used.		GAP Staff, Golf Pro	• ✓			
		Sports equipment is	s only used in way it was intended.			GAP Staff, Golf Pro School Staff , Young Leaders, Participants	• OTD			
		Know the full site ac	ddress for the location of the event.			GAP Staff	• ✓			
		Accurate instruction	n and site access is required for the e	emergency services	5.	GAP Staff	• OTD			
		Correct footwear is	specified to participants prior to the	e event.		School Staff	• ✓			
		immediately.	ly taped down, if any become loose			GAP Staff	• OTD			
		 Participants advised visibility on the day. 	I to wear white t-shirts or something	g bright to increase	their	School Staff	• ✓			



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Physical injury and anxiety (contd)	Staff will disallow participation if the footwear is inappropriate. All footwear laces must be tied. If a participant's footwear is wet, muddy or unsafe, the participant will not be allowed to carry on taking part until their footwear is clean and safe.	GAP Staff and School Staff	• OTD			
	No jewellery including watches / smart watches allowed to be worn by participants.	 GAP Staff, School Staff, Young Leaders, Participants 	• OTD			
	Sports clothing to be worn by participants.	GAP Staff, School Staff, and Participants GAP Staff, School Staff,	• ✓			
	Long hair of staff, Young Leaders and participants is always tied back.	Young Leaders, Participants	• OTD			
	Staff supervise the session activities and ensure physical or violent conduct is not permitted.	GAP Staff	• OTD			
	All activities played will be given correct demonstrations by GAP Staff or Golf Professional	GAP Staff, School Staff,	• OTD			
	No deliberate intent to harm will be tolerated. Participants are informed of disciplinary guidance and removal from event can be actioned.	GAP Staff, School Staff	• OTD			
Lost Participants/Abduction a. Physical Injury	School staff ensure participants arrive orderly and walk where appropriate.	School Staff, GAP Staff, Participants	• OTD	a. 1	a. 2	a. 2
b. Anxiety c. Death	Register taken with all participants, staff and numbers at the registration desk giving medical, contact and photo permission information where appropriate.	GAP Staff and School Staff	• OTD	b. 2	b. 1	b. 2
	 All participants arrive with a staff member from their school and registered. All participants are collected at end of the activity by staff member not parents. Contact details for all schools available on the day. Schools are responsible for ensuring the safe collection of children in their care. 	School Staff	• OTD	c. 1	c. 5	c. 5
	 Participants to be supervised at all times and to be made aware that they must remain with the adult responsible for them at all times. Participants not to go outside of the event. All activities are within an identified area which is communicated to staff and participants. 	GAP Staff, School Staff, Young Leaders, Participants	• OTD			
	Designated toilet breaks are supervised by School Staff.	School Staff	• OTD			



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Lost Participants/Abduction (contd)	The event is timetabled clearly with all participants designated a group and staff members for each session.	GAP Staff	• ✓			
	Schools should notify GAP Staff if a participant is discovered to be lost. School and GAP staff ensure a thorough search is conducted of the event venue. In the event of the police being contacted, this will be in conjunction with facility staff and follow advice of authorities.	School and GAP Staff	• OTD			
Effects of fire or smoke.	All fire exits routes must be clear and doors must be unlocked.	GAP / Site / Facility Staff	• ✓			
a. Possible fatalities.b. Damage to lungs and respiratory system	Communicate the fire evacuation procedure at the site to all persons present and the session participants i.e. the location of the exit route and the location of the assembly point.	GAP Staff	• OTD	a. 1	a. 5	a. 5
	Schools should keep a participant list as this will be used to undertake a roll call at the assembly point.	School Staff	• OTD	b. 1	b. 5	b. 5
	A mobile phone is available to contact emergency services.	GAP Staff	• OTD			
	Cooperate with the managers of the venues to ensure that fire / evacuation procedures are adequate, communicated and maintained.	GAP Staff	• ✓			
Dehydration:	Session participants are reminded, by their school to bring drinking water to the event.	School Staff	• OTD	c. 1	c. 4	c. 4
 a. Dehydration / heat induced illness causing nausea, vomiting or unconsciousness. 	Drinking water or vending or catering facilities are available on site.	School Staff	• ✓			



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Sports Ha a.	ll Losing visual focus	Pre session inspection of the event area by staff to identify and remove or clear avoidable hazards or obstructions where it is safe to do so. Where removal is not safe, report the hazard to the centre manager.	GAP Staff	• ✓	a. 2	a. 2	a. 4	
b.	(Lighting) Collision, impact, friction	If hazards cannot be removed an alternate event area should be found or the event area reduced by excluding the hazards with cones or similar markers.	GAP Staff	• OTD	b. 2	b. 2	b. 4	
C.	injuries (Walls and Floor) Burning, collision, fumes, equipment	 Inspection shows that floors kept clean and swept regularly. Polishing does not leave a slippery finish. 	GAP Staff and Facility Staff GAP Staff and Facility	• OTD	c. 1	c. 2	c. 2	
	warped (Heating)	Any spills are quickly cleared and area not used until fully dry/no longer slippery	 GAP Staff and Facility Staff 	• OTD	d. 1	d. 2	d. 2	
d.	Trip, slip, collision, injury (Equipment)	All equipment (nets etc.) is appropriately spaced to reduce risk of collision. Football goals, basketball hoops are safely secured or removed from the sports hall environment.	GAP Staff and Facility Staff	• OTD				
		Replacement and repair of equipment is acted upon promptly when reported.	GAP Staff	• OTD				
		Secure light coverings fitted. Strip lights do not provide flickering or stroboscopic effect.	Facility Staff	• ✓				
		Doors, windows reinforced. Artificial lights are made of unbreakable materials or set in protective covers.	GAP Staff	• ✓				
		Walls are smooth. Sharp edges on walls are covered.	GAP Staff	• ✓				
		Activities appropriately spaced to reduce risk of collision.	 GAP Staff 	• OTD				
		All equipment appropriately stored and participants made aware of hazards and possible risks.	GAP Staff	• OTD				
		Replacement and repair of equipment is acted upon promptly when necessary.	GAP Staff	• ✓				
		Event areas and equipment are suitable size for age and ability of those involved.	GAP Staff	• ✓				
		Staff ensure doors are closed.	GAP Staff	• OTD				
		Rooms are adequately/appropriately heated.	GAP Staff	• ✓				
		Lighting is uniform.	GAP Staff	• ✓				
		Fire Exits remain clear at all times.	GAP Staff	• OTD				
		A fire assembly point is established at each site and all staff and participants know where this is.	 GAP Staff, School Staff, Young Leaders, Participants 	• OTD				
		Staff ensure participants take all of their rubbish with them or dispose of it correctly at the site.	GAP Staff and School Site	• OTD				
		Staff ensure that floor contamination does not occur due to participants spraying themselves with bottled water. No drinks allowed on event playing area.	• GAP Staff, School Staff, Leaders, Participants	• OTD				
		Participants asked to wear light t-shirts for UV lights to increase visibility of participants.	GAP Staff, School Staff	• ✓				



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	Ensure participants do not look directly in to the UV lights. GAP staff to ensure this explained to all participants before main lights switched off.	GAP Staff	• OTD			
	All cables/ playing mats to be taped down with secure strong duct tape and participants/staff made aware of this.	GAP Staff	• OTD			
	All participants to watch thorough demonstration of each activity to ensure they remain safe at all times whilst taking part in each activity.	GAP Staff	• OTD			



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