

North Lincs Primary School EIS Athletics June 2024



Title of Event		North Lincs Primary Schools EIS Athletics Year 3/4/5/6				
Location		EIS Sheffield	Assessment by:		Sarah Burdett, School Games Organiser	
Date of Assessment	September 2023	To be reviewed by (Target Date)		August 2024	Date of Last Assessment (if applicable)	September 2022
Year Groups of Participants (if applicable)		Year 3/4/5/6	Groups at Risk		GAP Staff, School Staff, Participants.	
Significant Hazards	Current Control Measures Comments/Recommendations	Action to be taken by?	Completed? (OTD on the day or ✓ prior to event)	Likelihood (L)	Severity (S) 1-5	Risk Rating
Physical injury and anxiety	<ul style="list-style-type: none"> The competition is planned and supervised by GAP staff 	<ul style="list-style-type: none"> GAP Staff 	<ul style="list-style-type: none"> OTD 			
a. Various injuries due to sprains and strains.	<ul style="list-style-type: none"> Make participants aware of potential hazards through introduction and demonstrations before any activity takes place. 	<ul style="list-style-type: none"> GAP Staff 	<ul style="list-style-type: none"> OTD 	a. 2	a. 2	a. 4
b. Choking/Asphyxiation	<ul style="list-style-type: none"> Adequate warm up time given. 	<ul style="list-style-type: none"> GAP Staff 	<ul style="list-style-type: none"> ✓ 			
c. Infection (Contaminated bandages and wipes may pose a biological hazard.)	<ul style="list-style-type: none"> School staff are responsible for first aid for and on their participants. Schools are advised of this responsibility on pre-event correspondence. Staff are first aid trained. 	<ul style="list-style-type: none"> School Staff 	<ul style="list-style-type: none"> OTD 	b. 1	b. 5	b. 5
d. Slip or trip accidents due to incorrect clothing and equipment	<ul style="list-style-type: none"> An appropriately stocked first aid kit is present at each event. 	<ul style="list-style-type: none"> GAP and School Staff 	<ul style="list-style-type: none"> ✓ 	c. 1	c. 2	c. 2
e. Injury through violent conduct	<ul style="list-style-type: none"> Staff aware of where additional first aid can be found at the main reception. 	<ul style="list-style-type: none"> GAP and School Staff 	<ul style="list-style-type: none"> ✓ 	d. 1	d. 2	d. 2
f. Collision with other participants or staff.	<ul style="list-style-type: none"> Injured participants/School Staff/ GAP Staff not moved until inspected by school staff/emergency services as necessary. 	<ul style="list-style-type: none"> GAP Staff 	<ul style="list-style-type: none"> OTD 	e. 1	e. 2	e. 2
g. Ill health	<ul style="list-style-type: none"> Pre-existing medical conditions must be notified by school staff to GAP staff. Any medication required is with the person who requires it, e.g. asthma inhaler. 	<ul style="list-style-type: none"> School Staff 	<ul style="list-style-type: none"> OTD 	f. 3	f. 2	f. 6
	<ul style="list-style-type: none"> Mobile phone to be available to summon prompt medical assistance without leaving the casualty. 	<ul style="list-style-type: none"> GAP Staff, School Staff, and Participants 	<ul style="list-style-type: none"> OTD 	g. 1	g. 5	f. 5
	<ul style="list-style-type: none"> No chewing gum permitted during the competition. 	<ul style="list-style-type: none"> GAP Staff 	<ul style="list-style-type: none"> ✓ 			
	<ul style="list-style-type: none"> Sports equipment is checked. Only appropriate equipment to be used. 	<ul style="list-style-type: none"> GAP Staff, School Staff, and Participants 	<ul style="list-style-type: none"> OTD 			
	<ul style="list-style-type: none"> Sports equipment is only used in way it was intended. 	<ul style="list-style-type: none"> GAP Staff 	<ul style="list-style-type: none"> ✓ 			
	<ul style="list-style-type: none"> Know the full site address for the location of the competition. 	<ul style="list-style-type: none"> GAP Staff, School Staff and Participants 	<ul style="list-style-type: none"> OTD 			
	<ul style="list-style-type: none"> Accurate instruction and site access is required for the emergency services. 	<ul style="list-style-type: none"> GAP Staff 	<ul style="list-style-type: none"> ✓ 			
	<ul style="list-style-type: none"> Correct footwear is specified to participants prior to the event. 	<ul style="list-style-type: none"> GAP Staff 	<ul style="list-style-type: none"> OTD 			
		<ul style="list-style-type: none"> School Staff 	<ul style="list-style-type: none"> ✓ 			

Significant Hazards	Current Control Measures Comments/Recommendations	Action to be taken by?	Completed? (OTD on the day or prior to event)	Likelihood (L)	Severity (S)	Risk Rating
Physical injury and anxiety (contd)	<ul style="list-style-type: none"> Staff will disallow participation if the footwear is inappropriate. All footwear laces must be tied. If a participant's footwear is unsuitable or unsafe, the participant will not be allowed to carry on competing / taking part until their footwear is made safe or more suitable footwear is worn. No jewellery including watches / smart watches allowed to be worn by participants. Sports clothing to be worn by participants. Long hair of staff and participants is always tied back. Staff supervise the session activities and ensure physical or violent conduct is not permitted. No deliberate intent to harm will be tolerated. Participants are informed of disciplinary guidance and removal from competition can be actioned. 	<ul style="list-style-type: none"> GAP Staff and School Staff GAP Staff, School Staff, and Participants GAP Staff, School Staff, and Participants GAP Staff, School Staff, and Participants GAP Staff GAP Staff, School Staff 	<ul style="list-style-type: none"> OTD OTD ✓ OTD OTD OTD 			
Lost Participants/Abduction a. Physical Injury b. Anxiety c. Death	<ul style="list-style-type: none"> School staff ensure participants arrive orderly and walk where appropriate. Register taken with all participants & staff at the registration desk giving medical, contact and photo permission information where appropriate. All participants arrive with a staff member from their school and registered. All participants are collected at end of the activity by staff member not parents. Contact details for all schools available on the day. Schools are responsible for ensuring the safe collection of children in their care. Participants to be supervised at all times and to be made aware that they must remain with the adult responsible for them at all times. Participants not to go outside of the competition and clubhouse areas. All activities are within an identified area which is communicated to staff and participants. School staff must ensure they supervise participants on toilet visits. 	<ul style="list-style-type: none"> School Staff, GAP Staff, and Participants GAP Staff and School Staff School Staff School Staff, GAP Staff and Participants School Staff 	<ul style="list-style-type: none"> OTD OTD OTD OTD OTD 	<ul style="list-style-type: none"> a. 1 b. 2 c. 1 	<ul style="list-style-type: none"> a. 2 b. 1 c. 5 	<ul style="list-style-type: none"> a. 2 b. 2 c. 5

Sarah Burdett
School Sport Manager

Significant Hazards	Current Control Measures Comments/Recommendations	Action to be taken by?	Completed? (OTD on the day or < prior to event)	Likelihood (L)	Severity (S) 1-5	Risk Rating
Lost Participants/Abduction (contd)	<ul style="list-style-type: none"> The event is timetabled clearly with all participants designated a group and staff members for each session. Schools should notify GAP Staff if a participant is discovered to be lost. School and GAP staff ensure a thorough search is conducted of the competition venue. In the event of the police being contacted, this will be in conjunction with facility staff and follow advice of authorities. 	<ul style="list-style-type: none"> GAP Staff School and GAP Staff 	<ul style="list-style-type: none"> ✓ OTD 			
Effects of fire or smoke. a. Possible fatalities. b. Damage to lungs and respiratory system	<ul style="list-style-type: none"> All fire exits routes must be clear and doors must be unlocked. Communicate the fire evacuation procedure at the site to all persons present and the session participants i.e. the location of the exit route and the location of the assembly point. Schools should keep a participants' list as this will be used to undertake a roll call at the assembly point. A mobile phone is available to contact emergency services. Cooperate with the owners/managers of the facility to ensure that fire / evacuation procedures are adequate, communicated and maintained. 	<ul style="list-style-type: none"> Facility Staff GAP Staff School Staff GAP Staff GAP Staff & Facility Staff 	<ul style="list-style-type: none"> ✓ OTD OTD OTD ✓ 	<p>a. 1</p> <p>b. 1</p>	<p>a. 5</p> <p>b. 5</p>	<p>a. 5</p> <p>b. 5</p>

Significant Hazards	Current Control Measures Comments/Recommendations	Action to be taken by?	Completed? (OTD on the day or ✓prior to event)	Likelihood (L) 1 - 5	Severity (S) 1-5	Risk Rating
Stadium / Athletics Track	<ul style="list-style-type: none"> Pre session inspection of the competition session area by staff to identify and remove or clear avoidable hazards or obstructions where it is safe to do so. Where removal is not safe, report the hazard to the centre manager / caretaker. If hazards cannot be removed an alternate event session area should be found or the event session area reduced by excluding the hazards with cones or similar markers. Staff ensure space is appropriate to activity and number of participants. Activities appropriately spaced to reduce risks of collision. All equipment stored away from competition event session area when not in use. Replacement and repair of equipment is acted upon promptly when reported. Improvised equipment is not used if it compromises safe practice. Participants are made aware of hazards and possible risks. Event surfaces are in good condition with no loose material, oil or significant amounts of water. Event areas and equipment are suitable size for age and ability of those involved. Event areas are sited to prevent risk of running into walls or other obstacles. A fire assembly point is established at each site and all staff and participants know where this is. Any spectators remain in the designated seating, separate from the athletes and staff. This outside the perimeter of the athletics track. No photographs to be taken by spectators. Staff ensure participants take all of their rubbish with them or dispose of it correctly at the site. 	• GAP Staff	• ✓			
a. Collision, impact, friction injuries (Tarmac/Walls)		• GAP Staff	• OTD	a. 2	a. 2	a. 4
b. Trip, slip, collision, injury		• GAP Staff	• ✓	b. 1	b. 2	b. 3
c. Staff and session participants being struck by vehicles		• GAP Staff	• OTD	c. 1	b. 5	c. 5
		• GAP Staff	• OTD			
		• GAP Staff and Facility Staff	• ✓			
		• GAP Staff	• ✓			
		• GAP Staff and School Staff	• OTD			
		• GAP Staff	• OTD			
		• GAP Staff	• ✓			
	• GAP Staff	• ✓				
	• GAP Staff, School Staff, Participants'	• OTD				
	• GAP Staff, School Staff	• OTD				
	• GAP Staff and School Staff	• OTD				