## Risk Assessment KS1 Get Glowing

Title of Event	KS1 Get Glowing #doyourselfproud						
Location	Ancholme Leisure Centre, Brigg DN20 9JH Assessment by:	Sarah Burdett, School Sport N	lanager				
Date of Assessment Septembe	r 2023 To be reviewed by (Target Date) August 2024	Date of Last Assessment (if	f applicable)				
Year Groups of Participants (if a	pplicable) KS2 Groups at Risk GAP Staf	f, School Staff, Facility Staff, L	eaders, Participa	nts.			
Significant Hazards	Current Control Measures Comments/Recommendations	Action to be taken by?	Completed? ( OTD on the day or √ prior to event)	Likelihood (L) 1 - 5	Severity (S) 1-5	< Rating	PARTNERSHIP
Physical injury and anxiety	• The event is planned and supervised by GAP staff	GAP Staff	• OTD				
a. Various injuries due to	<ul> <li>Make participants aware of potential hazards through introduction and demonstrations before any activity takes place.</li> </ul>	<ul> <li>GAP Staff and Leaders</li> </ul>	• OTD	a. 2	a. 2	a. 4	
sprains and strains. b. Choking/Asphyxiation	Adequate warm up time given.	GAP Staff	• 🗸				
c. Infection (Contaminated bandages and wipes may	• School staff are responsible for first aid for and on their participants. Schools are advised of this responsibility on pre-event correspondence.	School Staff	• OTD	b. 1	b. 5	b. 5	
pose a biological hazard.) d. Slip or trip accidents due	Staff are first aid trained	<ul> <li>GAP and School Staff</li> </ul>	• ✓	c. 1	c. 2	c. 2	
to incorrect clothing and equipment	• An appropriately stocked first aid kit is present at each event.	<ul> <li>GAP and School Staff</li> </ul>	• 🗸				
e. Injury through violent conduct	• Staff aware of where additional first aid can be found at the centre reception.	GAP Staff	• ✓	d. 1	d. 2	d. 2	
f. Collision with other participants or staff.	• Injured participants/School Staff/ GAP Staff not moved until inspected by school staff/emergency services as necessary.	School Staff	• OTD	e. 1	e. 2	e. 2	
g. Ill health	• Pre-existing medical conditions must be notified by school staff to GAP staff.	School Staff	• OTD	f. 3	f. 2	f. 6	
	• Any medication required is with the person who requires it, e.g. asthma inhaler.	<ul> <li>GAP Staff, School Staff, Leaders and Participants</li> </ul>	• OTD	g. 1	g. 5	f. 5	
	<ul> <li>Mobile phone to be available to summon prompt medical assistance without leaving the casualty.</li> </ul>	• GAP Staff	• 🗸				
	• No chewing gum permitted during the event.	<ul> <li>GAP Staff, School Staff, Leaders and Participants</li> </ul>	• OTD				
	• Sports equipment is checked. Only appropriate equipment to be used.	GAP Staff	• 🗸				
	• Sports equipment is only used in way it was intended.	<ul> <li>GAP Staff, School Staff and Participants</li> </ul>	• OTD				Get Ahead Partnershi Baysgarth Schoo
	• Know the full site address for the location of the event.	GAP Staff	• 🗸				Barrow Road
	• Accurate instruction and site access is required for the emergency services.	GAP Staff	• OTD	ĺ	Î		Barton upon Humbe North Lincolnshire DN18 6A
	Correct footwear is specified to participants prior to the event.	School Staff	• ✓				
	• All wires are securely taped down, if any become loose Get Ahead Staff to be notif immediately.	GAP Staff	• OTD				
	• Children advised to wear white t-shirts or something bright to increase their visibil on the day.	School Staff	• ✓				

www.letsgetahead.co.uk

Significant Hazards	Current Control Measures Comments/Recommendations	Action to be taken by?	Completed?	( OTD on the day or √ prior to event)	Likelihood (L) 1 - 5	Severity (S) 1-5	Risk Rating	
Physical injury and anxiety (contd)	• Staff will disallow participation if the footwear is inappropriate. All footwear laces must be tied. If a participant's footwear is wet, muddy or unsafe, the participant will not be allowed to carry on taking part until their footwear is clean and safe.	GAP Staff and School Staff	•	OTD				
	• No jewellery including watches / smart watches allowed to be worn by participants.	<ul> <li>GAP Staff, School Staff, Leaders and Participants</li> </ul>	•	OTD				EDUCATION. SPORT. WELLBEING
	<ul> <li>Sports clothing to be worn by participants and young leaders</li> <li>Long hair of staff and participants is always tied back.</li> </ul>	<ul> <li>GAP Staff, School Staff, Leaders and Participants</li> <li>GAP Staff, School Staff, Leaders and</li> </ul>	•	√ OTD				
	<ul> <li>Staff supervise the session activities and ensure physical or violent conduct is not permitted.</li> </ul>	<ul><li>Participants</li><li>GAP Staff</li></ul>	•	OTD				
	<ul> <li>All games played will be given correct demonstrations by GAP Staff or Young Leaders.</li> </ul>	<ul> <li>GAP Staff, School Staff, Leaders</li> </ul>	•	OTD				
	<ul> <li>No deliberate intent to harm will be tolerated. Participants are informed of disciplinary guidance and removal from event can be actioned.</li> </ul>	<ul> <li>GAP Staff, School Staff</li> </ul>	•	OTD				
	• Young Leaders are briefed of their role, they receive supervision encouragement and advice and are never left in sole charge of participants.	GAP Staff	•	OTD				
	• All officials have the competence to perform at the required level, know the rules and apply them consistently.	GAP Staff	•	$\checkmark$				
	<ul> <li>Any leaders who show concern at an event are mentored, reallocated to another role or removed.</li> </ul>	GAP Staff	•	OTD				
Lost Participants/Abduction a. Physical Injury b. Anxiety	School staff ensure participants arrive orderly and walk where appropriate.	<ul> <li>School Staff, GAP Staff, Leaders and Participants</li> </ul>	•	OTD	a. 1	a. 2	а. 2	
c. Death	<ul> <li>Register taken with all participants, staff and young leaders numbers at the registration desk giving medical, contact and photo permission information where appropriate.</li> </ul>	<ul> <li>GAP Staff and School Staff</li> </ul>	•	OTD	b. 2	b. 1	b. 2	
	<ul> <li>All participants arrive with a staff member from their school and registered. All participants are collected at end of the activity by staff member not parents. Contact details for all schools available on the day. Schools are responsible for ensuring the safe collection of children in their care.</li> </ul>	School Staff	•	OTD	c. 1	c. 5	c. 5	
	<ul> <li>Participants to be supervised at all times and to be made aware that they must remain with the adult responsible for them at all times. Participants not to go outside of the event. All activities are within an identified area which is communicated to staff and participants.</li> </ul>	<ul> <li>School Staff, GAP Staff, Leaders and Participants</li> </ul>	•	OTD				Get Ahead Partne Baysgarth S Barrow
	Designated toilet breaks are supervised by School Staff.	School Staff	•	OTD				Barton upon Hu North Lincolnshire DN1

l Partnership Baysgarth School

Barrow Road on upon Humber nshire DN18 6AE



Significant Hazards	Current Control Measures Comments/Recommendations	Action to be taken by?	Completed? ( OTD on the day or $\checkmark$ prior to event)	Likelihood (L) 1 - 5	Severity (S) 1-5	Risk Rating
Lost Participants/Abduction (contd)	<ul> <li>The event is timetabled clearly with all participants designated a group and staff members for each session.</li> <li>Schools should notify GAP Staff if a participant is discovered to be lost. School and GAP staff ensure a thorough search is conducted of the event venue. In the event of the police being contacted, this will be in conjunction with facility staff and follow advice of authorities.</li> </ul>	<ul> <li>GAP Staff</li> <li>School and GAP Staff</li> </ul>	• √ • OTD			
Effects of fire or smoke. a. Possible fatalities. b. Damage to lungs and respiratory system	<ul> <li>All fire exits routes must be clear and doors must be unlocked.</li> <li>Communicate the fire evacuation procedure at the site to all persons present and the session participants i.e. the location of the exit route and the location of the assembly point.</li> <li>Schools should keep a participant list as this will be used to undertake a roll call at the assembly point.</li> <li>A mobile phone is available to contact emergency services.</li> <li>Cooperate with the managers of the venues to ensure that fire / evacuation procedures are adequate, communicated and maintained.</li> </ul>	<ul> <li>GAP / Site / Facility Staff</li> <li>GAP Staff</li> <li>School Staff</li> <li>GAP Staff</li> <li>GAP Staff</li> <li>GAP Staff</li> </ul>	<ul> <li>√</li> <li>OTD</li> <li>OTD</li> <li>OTD</li> <li>↓</li> </ul>	a. 1 b. 1	a. 5 b. 5	a. 5 b. 5
Dehydration: a. Dehydration / heat induced illness causing nausea, vomiting or unconsciousness.	<ul> <li>Session participants are reminded, by their school to bring drinking water to the event.</li> <li>Drinking water or vending or catering facilities are available on site.</li> </ul>	<ul><li>School Staff</li><li>School Staff</li></ul>	<ul> <li>• OTD</li> <li>• √</li> </ul>	c. 1	c. 4	c. 4



**Get Ahead Partnership** 

Baysgarth School Barrow Road Barton upon Humber North Lincolnshire DN18 6AE



S	ignificant Hazards	Current Control Measures Comments/Recommendations	Action to be taken by?	Completed? ( OTD on the day or $\checkmark$ prior to event)	Likelihood (L) 1 - 5	Severity (S) 1-5	Risk Rating	
Sports Ha	II	Pre session inspection of the event area by staff to identify and remove or clear						GETAHEAD
a.	Losing visual focus	avoidable hazards or obstructions where it is safe to do so. Where removal is not safe, report the hazard to the centre manager.	GAP Staff	•	a. 2	a. 2	a. 4	
b.	(Lighting) Collision, impact,	<ul> <li>If hazards cannot be removed an alternate event area should be found or the event area reduced by excluding the hazards with cones or similar markers.</li> </ul>	GAP Staff	• OTD	b. 2	b. 2	b. 4	PARTNERSHIP EDUCATION. SPORT. WELLBEING
	friction injuries (Walls and Floor)	• Inspection shows that floors kept clean and swept regularly. Polishing does not leave a slippery finish.	<ul> <li>GAP Staff and Facility Staff</li> </ul>	• OTD	c. 1	c. 2	c. 2	
с.	Burning, collision, fumes, equipment	• Any spills are quickly cleared and area not used until fully dry/no longer slippery	<ul> <li>GAP Staff and Facility Staff</li> </ul>	• OTD	d. 1	d. 2	d. 2	
d.	warped (Heating) Trip, slip, collision, injury (Equipment)	<ul> <li>All equipment (nets etc.) is appropriately spaced to reduce risk of collision.</li> <li>Football goals, basketball hoops are safely secured or removed from the sports hall environment.</li> </ul>	<ul> <li>GAP Staff and Facility Staff</li> </ul>	• OTD				
		• Replacement and repair of equipment is acted upon promptly when reported.	GAP Staff	• OTD				
		• Secure light coverings fitted. Strip lights do not provide flickering or stroboscopic effect.	Facility Staff	• ✓				
		<ul> <li>Doors, windows reinforced. Artificial lights are made of unbreakable materials or set in protective covers.</li> </ul>	GAP Staff	• 🗸				
		• Walls are smooth. Sharp edges on walls are covered.	GAP Staff	• 🗸				
		Activities appropriately spaced to reduce risk of collision.	GAP Staff	<ul> <li>OTD</li> </ul>				
		<ul> <li>All equipment appropriately stored and participants made aware of hazards and possible risks.</li> </ul>	GAP Staff	• OTD				
		• Replacement and repair of equipment is acted upon promptly when necessary.	GAP Staff	•				
		• Event areas and equipment are suitable size for age and ability of those involved.	GAP Staff	• 🗸				
		• Staff ensure doors are closed.	GAP Staff	• OTD				
		<ul> <li>Rooms are adequately/appropriately heated.</li> </ul>	GAP Staff	• 🗸				
		• Lighting is uniform.	GAP Staff	• 🗸				
		• Fire Exits remain clear at all times.	GAP Staff	• OTD				
		• A fire assembly point is established at each site and all staff and participants know where this is.	<ul> <li>GAP Staff, School Staff, Leaders, Participants</li> </ul>	• OTD				
		<ul> <li>Staff ensure participants take all of their rubbish with them or dispose of it correctly at the site.</li> </ul>	<ul> <li>GAP Staff and School Site</li> </ul>	• OTD				
		• Staff ensure that floor contamination does not occur due to participants spraying themselves with bottled water. No drinks allowed on event playing area.	<ul> <li>GAP Staff, School Staff, Leaders, Participants</li> </ul>	• OTD				Get Ahead Partnership Baysgarth School Barrow Road
		<ul> <li>Children asked to wear light t-shirts for UV lights to increase visibility of participants.</li> </ul>	<ul> <li>GAP Staff, School Staff</li> </ul>	• 🗸				Barrow Koad Barton upon Humber North Lincolnshire DN18 6AE
		• Ensure participants do not look directly in to the UV lights. GAP staff to ensure this explained to all participants before main lights switched off.	GAP Staff	• OTD				
		<ul> <li>All cables/ playing mats to be taped down with secure strong duct tape and participants/staff made aware of this.</li> </ul>	GAP Staff	• OTD				
		• All children to watch thorough demonstration of each activity to ensure they remain safe at all times whilst taking part in each activity.	GAP Staff	• OTD				

www.letsgetahead.co.uk



Get Ahead Partnership Baysgarth School Barrow Road Barton upon Humber North Lincolnshire DN18 6AE

